推荐信 Letter of Recommendation

请推荐人用中文或英文填写

致推荐人：

为了加速中国企业全球化进程，满足上海建设国际金融中心在高端管理人才方面的切实需求，上海国家会计学院（SNAI）与美国亚利桑那州立大学(ASU)凯瑞商学院于2003年9月合作推出了高级工商管理硕士（EMBA）项目，旨在通过知识文化的国际交流，培养更多企业和政府管理人才。请您对申请人做出评估，您的评估将作为我们考察该申请人的一个重要信息，希望您能对申请人的潜力，尤其是学习和创新能力以及作为成功商界领袖的能力做出客观评估。

The applicant is applying to the SNAI-ASU EMBA Program and has requested that your evaluation be included as part of the information on which we will base our admission decision. Your appraisal of the applicant’s potential as a graduate business student, noting in particular any characteristics that illustrate intellectual capacity, initiative, and potential for a successful leadership role in management is appreciated.

请推荐人粘贴一张名片

1、请标出您对申请人的推荐程度（请在表内所选项下打勾）。

Please mark how much you want to recommend the applicant

口 极力推荐 Highly recommend

口 推荐 Recommend

口 有保留的推荐 Recommend with reservations

口 不予推荐 Do not recommend

2、你认识申请人多久及如何认识？

In what capacity and for how long have you known the applicant?

3、请您描述申请人有哪些优点及特点，在哪些方面需要提高？

Please list the outstanding talents and characteristics of the applicant. In what areas can the applicant improve?

4、您认为，申请人的人际交往与团队工作能力如何（包括申请人与上级、同级和下级的合作能力）？

How are the applicant’s interpersonal skills and work capability in a team?

5、请您就申请人的学习能力、职业发展潜能等做出总体评价。

Please provide your comments about the applicant’s potential for success in graduate study; the applicant’s

potential for success as an effective and responsible manager; and some explanation of the applicant’s planned career path within the company.

推荐人签字 日期：

Reference Signature Date